

**Rochester Joint Schools Construction
Board Monthly Meeting Minutes
March 8, 2021
4:00 PM**

Present – Called to Order at 4:09 pm

The virtual meeting was attended by Board Chair Norman Jones, Vice Chair Michael Schmidt, Rosiland Brooks-Harris, Jesse Dudley, Thomas Richards, RJSCB Coordinator Allen Williams, Savin Program Director Pépin Accilien, Savin Deputy Directors Roland Coleman and Marcial Morales; General Counsel Edward Hourihan, Greg McDonald, Attorney Melissa Mahler and ICO Brian Sanvidge. The virtual meeting was not attended by Melody Martinez-Davis and Geena Cruz.

Approval of Minutes

Monthly Meeting held on February 8, 2021

Motion by Board Member Rosalind Brooks-Harris

Second by Board Member Michael Schmidt

Approved 5-0

Action Items

Resolution 2020-21:58

Pay Requisition Summary Acceptance (February 2021)

Moved by Board Member Michael Schmidt

Second by Board Member Tom Richards

Adopted 5-0

Resolution 2020-21:59

Change Orders #98-99 to Holdsworth Klimowski (East High Phase 2a)

Moved by Board Member Michael Schmidt

Second by Board Member Jesse Dudley

Adopted 5-0

Resolution 2020-21:60

Change Order #37 to John w. Danforth (East High Phase 2a)

Moved by Board Member Michael Schmidt

Second by Board Member Jesse Dudley

Adopted 5-0

Resolution 2020-21:61

Amendment #6 to Savin Engineers P.C. (RSMP Phase 2)

Moved by Board Member Tom Richards

Second by Board Member Michael Schmidt

Adopted 5-0

MEETING NOTES:

Phase 2 Pay Requisition 10 Summary (Monthly Billing Summary 65 March 2021: Bond Series 2020)

The Phase 2 Pay Requisition # 10 for February totals **\$2,219,341.98**.

Phase 2 Budget Report

Christopher Clarke reviewed the report with the Committee. All pending change order items brought to the Committee are included and tracking well. Expenditures (hard and soft costs) for the first group of projects in Phase 2a total **\$160,001,516.59** Expenditures (hard and soft costs) for the second group of projects in Phase 2b total **\$135,092,911.09** Expenditures (hard and soft costs) for the third group of projects in Phase 2c total **\$112,566,585.97** Expenditures (soft costs) for the fourth and final project for Phase 2d total of **\$24,221,201.27** Total amounts paid to date for all Phase 2 projects total **\$431,882,214.92**

Communications

The Compliance Report from Anchin was not included in the Members packets but was reviewed by ICO Brian Sanvidge.

Phase 2:

- 98.85% submissions for the January 2021 reporting period.
- 95.17% of all data requested has been received and approved (January 2016 – January 2021).
- Overall Workforce (EEO) Participation: Minority @ 26.68% (goal is 22%) and Women @ 6.42% (goal is 8%).
- Overall Workforce (EEO) Participation: Minority Males @ 23.19% (goal is 22%) and Women @ 9.92% (goal is 8%).
- Overall Business Participation: Minority @ 19.51% (goal is 17%), Women @ 12.06% (goal is 10%), Small @ 2.58% (goal is 3%) and Disadvantaged @ 2.67% (goal is 3%).
- Rochester Residents: 26 of the 92 workers for the January 2021 reporting period (or 28.26%).

Report: Change Orders Authorized by Chair

RJSCB Coordinator Allen Williams stated that the amount authorized by the Chair the month was for 8 Change Orders totaling \$45,128.77, included in the Board Packet, and outlined below:

Change Orders Authorized by Chair for March 2021 Mtg				
PROJECT	CONTRACTOR	C/O #	AMOUNT	SIGNATURE
Barton 2	EC – Concord Electric	61	\$ 1,313.15	Allen K. Williams
Forbes 4	EC – Concord Electric	14	\$ 21,952.61	Norman H. Jones
	EC – Concord Electric	15	\$ 6,259.70	Norman H. Jones
Cooper 10	MC – Michael A. Ferraulo	3	\$ 805.00	Norman H. Jones
	EC – Concord Electric	6	\$ 4,583.00	Norman H. Jones
East High	GC – Holdsworth Klimowski	97	\$ 18,603.00	Norman H. Jones
	MC – John W. Danforth	38	\$ 15,101.24	Norman H. Jones
	EC – Hewitt Young Electric	75	\$ 29,149.37	Norman H. Jones
TOTAL		8	\$ 45,128.77	

Report: Amendments Authorized by Chair

RJSCB Coordinator Allen Williams stated that the amount authorized by the Chair the month was for 3 Amendments totaling \$(14,261.00), included in the Board Packet, and outlined below:

Amendments Authorized by Chair for March 2021 Meeting					
Project	Firm	Amendment No.	Description	Amount	Signature
Schools 2, 4, 54	Lu Engineers	1	Additional Services	\$ 9,500.00	Allen K. Williams
Schools 10, 54	Coloring on Canvas	1	Deduction for services not requested	\$ (35,901.00)	Allen K. Williams
East High	Cannon Design	8	Additional Services for B-Wing Roof	\$ 12,140.00	Norman H. Jones
	TOTAL	3		\$ (14,261.00)	

Report: Purchase Orders Authorized by Chair

RJSCB Coordinator Allen Williams stated that the amount authorized by the Chair the month was for 9 Purchase Orders totaling \$235,283.97, included in the Board Packet, and outlined below:

Purchase Orders Authorized by Chair for March 2021 Meeting					
Project	Contractor	Product/Service	PO Number	Amount	Signature
Barton 2	Culinary Depot	Shelving Units	KITCHEN-SCH2-01	\$ 5,886.14	Allen K. Williams
Forbes 4	Intivity	Furniture Delivery & Installation	FFE-2C-0040	\$ 1,265.00	Marcial Morales
East High	Troxell Communications	Classroom Microphones	DWT-AMP-EAST-20	\$ 11,031.24	Allen K. Williams
	Troxell Communications	Smart TV Monitors	DWT-MON-EAST-19	\$ 15,145.76	Allen K. Williams
	Intivity	Furniture Delivery & Installation	FFE-2B-0066	\$ 89,735.02	Norman H. Jones
	Hertz Furniture	Furniture Delivery & Installation	FFE-2B-0067	\$ 73,011.72	Norman H. Jones
	Intivity	Furniture Delivery & Installation	FFE-2B-0068	\$ 34,767.75	Norman H. Jones
	Hertz Furniture	Furniture Delivery & Installation	FFE-2B-0069	\$ 1,941.34	Norman H. Jones
Edison	Regency Fence Company	Fencing Gates	FENCE-EDISON-01	\$ 2,500.00	Rick Stoffel
		TOTAL	9	\$ 235,283.97	

Board Chair Norman Jones asked the Committee to go into Executive Session pursuant to New York Public Officer's Law Article 7, Section 105.1 (f).

Motion by Member Michael Schmidt
Second by Member Jesse Dudley
Approved 5-0 at 4:31 pm.

The Board came out of Executive Session at 5:01 pm.

Motion by Member Michael Schmidt
Second by Member Jesse Dudley
Approved 5-0

Adjourned at 5:02 pm.

Motion by Member Tom Richards
Second by Member Jesse Dudley
Approved 5-0